

KYOTO SMART CITY EXPO 2018 Conditions of Service for Presenters

1. Consideration

- The organizing committee of Kyoto Smart City Expo 2018 (“the Organizer”) shall pay the Presenter ¥30,000 as a reward after the end of the expo.
- The Presenter shall be responsible for any other expenses related to the presentation such as commuting expenses to the venue, accommodation and food expenses.
- The Presenter shall be responsible for arrangement of commuting to the venue and accommodation.
- *Concerning information about transportation routes and accommodations near the venue, please take contact to the administrative office.
- The Organizer shall not pay a reward nor any other expenses related to the presentation such as commuting expenses to the venue, accommodation and food expenses to companions of the Presenter.

2. Disclaimer

- The Organizer shall not pay a reward nor compensate any other expenses related to the presentation such as commuting expenses to the venue, accommodation and food expenses to the Presenter in case of cancellations due to his / her personal circumstances including rejection of VISA application.
- The Organizer shall not pay a reward nor liquidate any other his / her own expenses related to the presentation such as commuting expenses to the venue, accommodation and food expenses to the Presenter in case of cancellations of the event by unavoidable circumstances including natural disasters.

3. Other considerations

- The Organizer may decline his / her presentation if its content is deemed to not to match the purpose of the expo.
- For interpreters' preparation, the Presenter shall be responsible for submission of his / her presentation data to the administrative office by 2 weeks before the expo.
- The Presenter shall be responsible for attendance to the brief meeting with an interpreter and a director of the event at the venue 1 hour before his / her presentation.

4. Notification of result and invitation letters

- After screening of the documents by the Organizer, the administrative office of Kyoto Smart City Expo 2018 shall inform the result to the Presenter by the end of August.
- *Please note that an acceptance of the application form doesn't mean selection as a presenter.
- The Organizer shall not issue any invitation letters for VISA application to the Presenter except the special case that is deemed to be necessary.

5/JUNE/2018

The administrative office of Kyoto Smart City Expo 2018